

## Emberton Parish Council

### Minutes of Meeting –7<sup>th</sup> November 2016

**Present:**

Councillor Steve Gibson – Chairman  
 Councillor Vicki McLean – Vice Chairman  
 Councillor Cynthia Cheney  
 Councillor Soo Hall  
 Councillor Mike Horton  
 Councillor Harry White

Ward Councillor Keith McLean

Mrs Karen Pickwick – resident (part meeting)  
 Mr Phillip Pickwick – resident (part meeting)

Mrs Karen Goss – Clerk and RFO

**Apologies for Absence**

Apologies for Absence were received from Councillor Flowers and Ward Councillors Dave Hosking and Peter Geary.

**Declarations of Interest**

There were no Declarations of Interest.

**1. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous Meeting held on the 3<sup>rd</sup> October 2016 were agreed and initialled by the Chairman.

**2.0 MATTERS ARISING FROM THE LAST MEETING**

**254 - Dates for Commitment** – The dates for meetings were noted.

**254 – Clerk’s Report** – The Clerk’s report was previously circulated.

**214 – EPFC** – Meeting held 11/10/16. Councillor Hall reported that a recently proposed stock take of the bar had not been performed as the till roll was missing. Councillor Hall recorded thanks to Sue Harris and Karen Goss for their work on this; the till had now been set up so that it was much easier to operate. The mower for the cricket square had been purchased. There was no issue with the adults football team. The bookings had greatly increased which had caused an issue and an advert had been put in the Well & Towers for a voluntary bookings secretary. A noise complaint had been received from MKC following a supposed event on the 5<sup>th</sup> November. Karen had advised MKC and the resident concerned that it was a private party in Hulton Drive and not a party at the pavilion.

**255 – NAG** – Meeting held 27/10/16. The clerk reported that the main topic of conversation was the SIDs. The meeting was attended by Kevin Paradine, a Senior Safety Engineer at MKC. It was noted that 10 SIDs had been purchased for the rural area and only 6 were in use and the question was asked as to what happened to the other 4. It was felt that there was still an issue with vehicles speeding in the village and Councillor V McLean asked if the presence of a VAS

(Vehicle Activated Speed Sign) would alleviate this. The clerk to look at costs of VAS signs.

### **Update from Ward Councillors**

**Planning application at Emberton House Farm** – Councillor K McLean reported that Councillor Hosking had been speaking to one of the residents in Honey Hill regarding this application and commented that the parish council might want to put a condition on it stating that the money from the development could only be used for the boundary wall.

**Scheme of Delegation** – Councillor K McLean commented that this was out for consultation and it was important to respond.

**Kim Hills** – Councillor K McLean reported that Kim Hills had not been well and had been replaced by David Hall. A new Head of Highways had been appointed who would replace Tony Toynton.

**Emberton Park** – Councillor KMcLean reported that he had been in contact with MKC regarding their response to the clerk that nothing could be done about noise in the park as it was MKC owned and commented that MKC was breaking its own planning permission that was granted. It was noted that the rubbish in the static caravan area had been removed and the gates now closed for the season.

## **2.1 Councillor's Concerns from previous Minutes**

2.1.17 **Footpath, Petsoe End** – The clerk received an update from Andy Burton as follows; The Committee decided to make the Order which will be done over the next couple of weeks. There will be a period where any one may object. It is expected that objections will be received. If that is the case, the matter will have to be referred to the Secretary of State and may be settled by way of a public enquiry. The Order will either be confirmed (with or without modification) or not on the day of the inquiry, and notified to all parties within 28 days of the inquiry. However, should there be no objections received, the Council can confirm the Order as made.” It was noted that the footpath was not legally open.

2.1.24 **Weeds** – No response received from community payback. It was therefore agreed that this item was removed from the agenda until further was heard from MKC regarding the budget for public realm for 2017/2018.

2.1.63 **Village name signs** – MKC has acknowledged receipt of the PPF application.

2.1.85 **Kerb stones, West Lane** – Mr Hills has now left MKC. No response has been received from Mr Pibworth. The clerk spoke to Mr Frost who felt that the only solution to the problem was restricting parking outside the cottages. It was agreed that as a viable solution to the situation did not seem possible, this item could be removed from the agenda. The clerk to include this in the article for the Well & Towers. KG

2.1.99 **Kerb stones in High Street (opposite Bell & Bear)** – Nothing to report.

2.3 **Highways issues – site visit by Mr K Hills (13<sup>th</sup> June 2016):-**

**Kerb stones, Olney Road** – Note put in Well & Towers to ask residents to be mindful of how they parked in the service road. It was agreed to remove this item from the agenda as no follow up planned by MKC.

**High Street (Bank by 5 High Street)** – MKC previously advised that this did not meet the criteria for repair. It was agreed that this item could be removed from the agenda.

**High Street footpath (opposite Cedar House)** – The footpath has now been repaired and it was agreed to remove this item from the agenda.

**High Street footpath (steep drop on corner of Gravel Walk)** – As MKC had agreed that there was not much that could be done in the area as it was part of the character of the village, it was agreed that this item could be removed from the agenda.

**Olney Road Footpath (opposite 49)** – MKC advised that the footpath was not at intervention level. It was therefore agreed that this item could be removed from the agenda.

**Olney Road (flooding)** – An article had been put in the Well & Towers asking residents for photos of any recent flooding. As no issues had been highlighted, it was agreed this item could be removed from the agenda.

### 3.0 SPECIFIC AGENDA ITEMS

- 3.1 **Emberton Park** - Councillor K McLean reported that the barrier had been repaired and that Maurice Barnes had replaced John Price. Councillor K McLean to ascertain when the next PLUG meeting would be. **K Mc**
- 3.2 **Parish Partnership Fund** – The clerk reported that an application had been made.
- 3.6 **Parish Related**
- 3.6.1 **Website** – Nothing to report. It was agreed to remove this item from the agenda.
- 3.6.15 **Rat running and restricted access** – Awaiting SIDs.
- 3.6.50 **Dog fouling – We’re Watching You Campaign** – The clerk to ascertain what action had been taken by MKC regarding the reported incident of dog fouling. **KG**
- 3.6.98 **Drainage investigation at Petsoe End** – Nothing to report.
- 3.6.99 **Confidential item**
- 3.23 **Localism Bill and Community Right to Bid** – Councillor Hall reported that she and the clerk had met with Andy Hudson and Rod Aitken from MKC regarding Field 13 and were waiting to hear from Andy Hudson.
- 3.61 **Site Allocations Plan (update)** – The clerk reported that 21 development sites had been put forward but there weren’t any in the Olney Ward.

- 3.62 **Plan:MK** – The next stage of Plan:MK should be early 2017.
- 3.74 **Emberton Neighbourhood Plan** – It was agreed that the next stage would be to hold an open day, with a suggested date of Saturday 4<sup>th</sup> February 2017. Councillor Cheney made reference to the A509 and that there should be a map of this at the open day. Councillor Horton responded that when James Williamson came to talk about the Neighbourhood Plan at the last meeting, he was unable to provide an answer regarding the traffic through Olney. Councillor Gibson commented that the parish council needed a plan as to how Emberton wanted to develop in line with policies relating to contributions to the housing requirement, supporting infrastructure and village amenities. Councillor Gibson to write a statement for the Well & Towers. **SG**
- 3.75 **Open Space Assessment** – Councillor Horton to formulate a response. **Mh**
- 3.76 **2017/2018 Local Government Finance Settlement** – The clerk reported that this consultation related to the need not to have a referendum for parishes with a precept of £500,000 increasing the precept by 2% or £5 per elector. It was agreed that a response did not need to be sent and that this item could be removed from the agenda.
- 3.77 Confidential item
- 3.78 **MK50** – Milton Keynes will be celebrating its 50<sup>th</sup> birthday in January and there would be events held across MK in 2017. It was agreed that an article be put in the Well & Towers asking residents for suggestions as to how Emberton should mark the occasion. **KG**
- 3.79 **Green Bin Campaign** – MKC are starting a scheme to engage with parish councils to focus on getting more food waste out of black sacks and into green bins. The campaign will be a reward/recognition scheme with parish councils being awarded 35p per household if the green bin waste is increased. It was agreed that the parish council would sign up to this. The clerk to put this in the Well & Towers. **KG**
- 3.80 **Consultation on proposed amendments to the Scheme of Delegation and Consultation** – Councillor V McLean to respond using the questionnaire provided. **Vm**
- 3.81 **BT Consultation – closure of 65 public payphones** – A consultation had been received from BT regarding the closure of public payphones across Milton Keynes; the pay phone in the High Street being included. It was agreed to respond to BT stating that there was no objection to the removal of the pay phone, but that the area needed to be made good. **KG**
4. **PLANNING APPLICATIONS & ENFORCEMENT ISSUES**
- 4.2 **Wind Farm Community Benefit Fund** – Councillor Horton reported that the committee was meeting later in the month and that there was possibly one application.
- 4.109 **Solar Farm and Community Benefit Fund** – Councillor Hall reported that a **KG**

meeting was held on the 31<sup>st</sup> October and an application had been received from Emberton United Charity to replace the skylights in the Institute which was approved. The grant application policy and criteria was discussed and changed as the fund had now been running for a year.

- 4.173 **16/01504/FUL** – Erection of stable building at Rectory Grange, Petsoe End for Mr M Lawrence – **pending (amended location plan and elevations)**
- 4.175 **16/02074/FUL** – New first floor rear extension to create additional bedroom, new porch, bi folding doors and kitchen door to front elevation, new windows throughout to include additional velux to kitchen, internal alterations as detailed on plans at Lunn End House, Newton Road for Mr A Hatter – **permitted**
- 4.176 **16/02669/NMA** – Non material amendment to planning permission 13/00427/FUL to remove French doors to south elevation and replace with windows, removal of window in east elevation and replace with French door, and amendment to glazing treatment of windows to south and east elevations from Georgian panelled glazing to plain glazed sashes (except new large window to sitting room) at Clay Farm House, Petsoe End for Mr & Mrs Duncan – **permitted**
- 4.177 **16/02875/TCA** – Notification of intention to pollard 8m above ground level 1 x Horse Chestnut tree (T1), remove deadwood and two branches over hanging neighbouring property to 4 x False Acacia (T2, T3), fell 1 x self-seeded Horse Chestnut tree (T2) and remove lowest ring of branches to 1 x Silver Birch tree (T4) at Old Rectory Coach House, Olney Road for Mr Crocker. The parish council to respond that it would be in agreement with the recommendations made by MKC’s tree officer. **KG**
- 4.178 **16/02988/FUL** – Demolition of timber stable block and erection of two dwellings to enable repair/restoration of listed buildings including works to house, outbuilding and boundary walls at Emberton House Farm, Newport Road for Mr & Mrs Mercer. Mrs Pickwick approached the parish council and commented that residents were not consulted regarding the application prior to notification being received from MKC with some residents not receiving a letter who felt that they would be affected by the development. Mrs Pickwick commented that her personal concern was being overlooked as the windows were facing into her property and property number two directly overlooked the garden and into her house. Mrs Pickwick also commented that there would be extra vehicular movements to both properties and that she had concerns regarding the financial costs being made by the development. Mr & Mrs Pickwick then left the meeting.

Following a discussion, it was agreed to send a neutral response to MKC stating that there were concerns from residents and that should the planning application be agreed that conditions were put on it for the hedge to be retained and that all financial gains from the application were only to be used for repair to the property and boundary wall. The clerk to draft a response for circulation. The clerk commented that residents were able to stay for the duration of the meeting and would only be requested to leave the meeting if there was an item to be discussed of a confidential nature. **KG**

**Post meeting note** – The clerk requested details of the Unilateral Undertaking from the planning officer on the 8<sup>th</sup> November and a follow up email was sent on

the 16<sup>th</sup> November to the same effect. The parish council also asked how much height of the properties would be visible from the A509. An explanation of how the application would be determined using the NPPF 2012 with reference to the design significantly enhancing its immediate setting and being sensitive to the defining characteristics of the local area was also requested. The clerk was advised by the planning officer that there was quite a lot of work to be undertaken on the application and the parish council would have time to respond to it. To be further discussed at the December meeting.

- 4.179 **16/02999/LBC** – Repairs/restoration of listed buildings including works to house, outbuilding and boundary walls at Emberton House Farm, Newport Road for Mr & Mrs Mercer. See above item.
- 4.180 **16/03054/FUL** – First floor side extension with front facing dormer window and alterations to front porch at 2 Stone Court for Mr Malcolm. There were no objections to this application provided that there were no objections from neighbouring properties and materials were as specified. The clerk to respond accordingly. **KG**
- 4.181 **16/03110/TCA** – Notification of intention for the crown reduction of 1 x Ash (T1) by 2.5m at 11 High Street for Mrs Pauley. The clerk to ascertain if the owner of the tree was in agreement for it to be reduced and if so to respond stating that the parish council would be in agreement with the recommendations made by MKC’s tree officer. **KG**
- 5. ACCOUNTS** – to agree payments and items, as listed below
- 5.1 **RFO’s Report** - The RFO’s report for the 7<sup>th</sup> November was accepted.
- 5.2 **Cooperative Bank, second current account**– The clerk reported that the second current account with the Cooperative Bank was now set up.
- 5.3 **Schedule of Payments – to approve the Schedule of Payments.**
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|------------------|---------|
| A H Contracts    | £77.47  |
| Thomas Fattorini | £55.46  |
| Mr W D Letts     | £25.00  |
| Mr M J Bath      | £17.50  |
| Mrs K Goss       | £571.56 |
| Mrs K Goss       | £21.88  |
- Payments proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.
- 5.4 **Grant applications from community groups** – It was agreed to hold an Extra Ordinary Parish Council meeting on Monday 28<sup>th</sup> November at 7.30pm to which community groups would be invited to put forward grant applications.
- 6. CORRESPONDENCE**
- 6.1 Email from Mr Mynn regarding X10 bus service – It was agreed to put the information in the Well & Towers.

**7. PARISH RELATED MATTERS**

7.1 **Village publicity** – X10 bus service, Green bin campaign, Neighbourhood Plan, MK50, Kerb stones in West Lane. **KG**

7.2 **Councillors' Concerns** – There were no Councillors' concerns.

**8. DATE OF NEXT MEETING**

The date of the next meeting is confirmed as Monday 5<sup>th</sup> December 2016 at 7.30pm in the Meeting Room of the Institute.

The Meeting closed at 9.15pm.