

Emberton Parish Council

Minutes of Meeting – 8th May 2017

Present:

Councillor Steve Gibson – Chairman
 Councillor Vicki McLean – Vice Chairman
 Councillor Cynthia Cheney (part meeting)
 Councillor Mike Horton
 Councillor Harry White

Ward Councillor Keith McLean (part meeting)

Mr C McGregor - Resident

Mrs Karen Goss – Clerk and RFO

Apologies for Absence - Apologies for Absence were received from Councillor Horton, Councillor Hall and Ward Councillors David Hosking and Peter Geary. Apologies for lateness were received from Ward Councillor McLean.

Election of Chairman - It was proposed by Councillor Horton and seconded by Councillor V McLean that Councillor Gibson be elected Chairman. Councillor Gibson accepted the nomination and accordingly signed the Acceptance of Office.

Election of Vice Chairman - It was proposed by Councillor Gibson and seconded by Councillor Horton that Councillor V McLean be elected Vice Chairman. Councillor V McLean accepted the nomination.

Declarations of Interest in items on the Agenda – There were no Declarations of Interest in items on the Agenda.

4.189 17/00760/FUL – Construction of single storey timber stables and low level agricultural barn, installation of equestrian riding area including change of use to mixed equestrian and agricultural use at land to the south east of Springside Cottage, Petsoe End for Mr C McGregor. Councillor Gibson asked Mr McGregor if he would like to make any comments to the parish council. Mr McGregor explained the reason for the planning application, stating that the stables would be for his own personal use. Councillor Gibson responded that the parish council were here to represent the parishes' views and the decision on the application would be down to Milton Keynes Council.

Mr McGregor left the meeting.

Update of Register of Members' Interests – Councillors confirmed that there were no changes to their Register of Members' Interests and these were signed accordingly. Councillors Flowers and Hall to sign at the next meeting.

Election of Parish Council representative to the Playing Field Committee – Prior to the meeting, Councillor Hall confirmed that she was willing to continue to act as a parish council representative to the Playing Field Committee. Councillor Hall was duly nominated.

Election of one Parish Council representative to the Emberton Park Liaison User's Group
Councillor White was appointed as the representative to attend PLUG.

Nominate Parish Council representatives to attend Parishes Forum (2 representatives) - The clerk commented that it was normally the Chair and Vice Chair that attended this meeting. Councillors Gibson and V McLean to attend this meeting.

Nominate Parish Council representatives to attend the Olney Ward Forum – It was agreed that the Olney Ward Forum would be attended on a rota basis.

Nominate Parish Council representative to attend NAG Meeting – It was agreed that the NAG Meeting would be attended on a rota basis.

1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting held on the 3rd April 2017 were agreed and initialled by the Chairman.

2. MATTERS ARISING FROM THE LAST MEETING

254 - Dates for Commitment – The dates for meetings were noted.

254 – Clerk's Report – The Clerk's report was previously circulated.

214 – EPFC/ESSC AGM – Meetings held 2/5/17. The clerk reported on behalf of Councillor Hall as follows;

Card Machine - now compliant with the online training which needs to be undertaken annually.

Cricket & football - have set new rates in line with on going maintenance of the ground. Olney have approached the committee regarding an U18's team playing on a Sunday morning. We currently have a Vets team playing but can accommodate both. U18's would be accepted on a one month's trial.

Cellar door - estimate received for security grill on inside of cellar door in the sum of £360 and this was fitted at the weekend.

Grand National Lunch - raised £720 from ticket sales and raffle and took over £700 on bar.

Bookings secretary - continuing to advertise for bookings secretary. In the meantime, Karen is taking sports bookings and Angela all other bookings.

Showers - estimate being obtained to have the floors screed in the changing rooms.

AOB – Karen raised an issue stating that playing field business should not be discussed outside of the committee meeting or put out into the public domain unless it had appeared on the parish council minutes when they were on public display.

2.1 Councillor's Concerns from previous Minutes

- 2.1.13 **Parking around Institute** – It was agreed to remove this item from the Agenda as there was nothing further to report.
- 2.1.17 **Footpath, Petsoe End** – Nothing to report.
- 2.1.63 **Village name signs** – Grant applied for from the Solar Farm Community Benefit Fund for 50% of the project.
- 2.1.73 Confidential item
- 2.1.100 **Bus stop, triangle at Petsoe End** – Awaiting confirmation from MKC that funding will be made available for the signs.

Update from Ward Councillor

Waste Strategy – Councillor McLean reported that it had been agreed that the Waste Strategy would go back to Cabinet with a view of the consultation being passed back to officers for a rethink. Councillor Gibson commented that he had heard that the tip at Newport Pagnell would no longer be closing. Councillor V McLean stated that it was more about education and what should go in the pink sacks.

3. SPECIFIC AGENDA ITEMS

- 3.1 **Emberton Park** – Councillor V McLean reported that she had noted the email regarding the staff at the gatehouse resigning. It was agreed that a comprehensive response had not been received following the parish council's previous email to Maurice Barnes and that a further email should be sent stating that the issues the parish council would like to raise at a Stakeholders meeting were; noise (loud music), litter (including ash from bbqs, breeze blocks/bricks) and dog fouling, overcrowding, awareness of annual events, short term parking, environmental damage to the wildlife and fields, traffic and traffic flow through Emberton and along the A509, three disused caravans. Councillor Horton commented that Natural England should also be asked to undertake an assessment of the wildlife of the park. Councillor V McLean commented that MKC should also be reminded that the park was always intended for quiet countryside activities. The clerk to draft an email and circulate to Councillors for approval prior to being sent to Mr Barnes, David Proctor and Tom Blackburne-Maze.
- 3.2 **Parish Partnership Fund** – It was suggested that funding could be applied for the Neighbourhood Plan and it was agreed to wait to speak to James Williamson.
- 3.6 **Parish related**
 - 3.6.15 **Rat running and restricted access** – Nothing to report.
 - 3.6.98 **Drainage investigation at Petsoe End** – Nothing to report.
 - 3.6.101 **Christmas lights for Emberton** – Nothing to report.
- 3.23 **Field 13** – Nothing to report.

- 3.62 Plan:MK** – Councillor V McLean commented that there was less of a problem now as a five year housing supply was expected to be met and went on to state that the impact on Emberton would be the A509 and that assurance was needed that there would be the infrastructure for any development in Olney. The clerk to respond to MKC with these concerns. **KG**
- 3.74 Emberton Neighbourhood Plan** – Councillor V McLean reported that a kick off Steering Group Meeting had been set up for the 11th May which would be attended by James Williamson from MKC. The Terms of Reference had previously been circulated. It was proposed by Councillor V McLean and seconded by Councillor Horton that the Terms of Reference be accepted with the minor amendments. The clerk to ensure that the Code of Conduct was on the parish council website. **KG**
- 3.83 Solving the problem of litter in Milton Keynes – email from Richard Rook** – An email had been received from Richard Rook, the Chairman of Ravenstone Parish Council who was proposing to tackle the issue of littering in Milton Keynes and was setting up a Steering Group. Councillor V McLean stated that she felt there was a sense of community in Emberton and hence little litter. It was agreed that the parish council would not wish to be part of the Steering Group as it was felt that the litter in Emberton related to the park and the A509. The clerk to respond accordingly. **KG**
- Councillor Cheney left the Meeting at 8.45pm
- 3.84 Emberton Landscape Maintenance Contract with MKC** – The clerk reported that she had received an email from Kay Pettit at MKC who was in the process of visiting all the parish councils to discuss devolution of services. Councillor Gibson responded that the parish council either took control of some services or didn't take control and the service reduced. Councillor K McLean commented that Councillor Gibson was correct but there were issues around contract management. The clerk to meet with Kay Pettit to find out more information and to ask the question as to what evidence was available for playground inspection. **KG**
- 4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES**
- 4.2 Wind Farm Community Benefit Fund** – Councillor Horton reported that there was not a meeting scheduled.
- 4.109 Solar Farm & Community Benefit Fund** – It was noted that there had been a number of applications received and that a meeting would be held shortly.
- 4.178 16/02988/FUL** – Demolition of timber stable block and erection of two dwellings to enable repair/restoration of listed buildings including works to house, outbuilding and boundary walls at Emberton House Farm, Newport Road for Mr & Mrs Mercer – **deferred**
- 4.179 16/02999/LBC** – Repairs/restoration of listed buildings including works to house, outbuilding and boundary walls at Emberton House Farm, Newport Road for Mr & Mrs Mercer – **deferred**

- 4.186** 17/00587/FUL – Demolition of conservatory and erection of single storey rear extension at The Barn, 4 Manor Court, Olney Road for Mr and Mrs Chambers - **permitted**
- 4.187** 17/00602/FUL – Replacement of the bird gate at the North Porch with a solid timber double door at All Saints’ Church, Church Lane - **pending**
- 4.188** 17/00632/FUL – Part single and part two storey rear extensions at Ekeney House, Farm, Newport Road for Mr Soul – **pending**
- 4.189** 17/00760/FUL – Construction of single storey timber stables and low level agricultural barn, installation of equestrian riding arena including change of use to mixed equestrian and agricultural use at land to the south east of Springside Cottage, Petsoe End for Mr C McGregor. No objection to the application subject to the condition of no commercial use. It was noted that if the officer was mindful to permit the application without the condition, that the parish council should be notified. **KG**
- 4.190** 17/01125/FUL – Single storey rear extension at 4 Home Farm Court for Mrs L Heath. There were no objections to this application. **KG**

5. ACCOUNTS – to agree payments and items, as listed below

- 5.1 RFO’s Report** - The RFO’s report for the 8th May 2017 was accepted.
- 5.2 Clerk’s salary review** – It was proposed by Councillor Gibson and seconded by Councillor Horton that the clerk’s hourly rate be increased by 3% with effect from the 1st April 2017.

5.3 Schedule of Payments – to approve the Schedule of Payments.

A H Contracts – emptying of dog waste bins for April	£77.47
BALC – Annual subscription	£108.56
Anglian Water – supply at allotments	£3.73
ESSC – hire of pavilion for Steering Group Meeting	£30.00
Antrams Payroll Services – quarterly payroll	£39.00
Mrs K Goss –April salary	£80.71
Mrs K Goss –April computer/telephone/expenses	£57.81
EPFC – Maintenance grant for 2017/2018	£4,500.00
Well & Towers – grant for 2017/2018	£500.00
Well & Towers History Society – grant for archive room	£520.00
Dr J Taylor – grant for Senior Citizen’s Christmas party	£500.00

Payments proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

- 6. CORRESPONDENCE** – All correspondence previously circulated via email. The clerk reported that she had received a telephone call from a resident in The Forge regarding the bench on the grass area near the anvil. The bench was in need of maintenance ie moss removed and varnished. It was agreed that the clerk contact Mr Wibaut to undertake the work.

7. PARISH RELATED MATTERS

7.1 Village publicity – Congratulate Bell & Bear on awards, Waste Strategy update

7.2 Councillors' Concerns

Councillor White commented on the weeds in West Lane.

8. DATE OF NEXT MEETING

The date of the next meeting is confirmed as Monday 24th July 2017 at 7.30pm in **All**
the Meeting Room of the Institute.

The Meeting closed at 9.20pm