

**Emberton Parish Council**  
**Minutes of Annual Meeting held in The Pavilion**  
**Monday 13<sup>th</sup> May 2024 at 7pm**

**Present:**

Cllr Melanie Duncan – Chair  
 Cllr Paul Flowers  
 Cllr Colin Jamieson  
 Cllr Angela Laval  
 Cllr Guy Palmer  
 Cllr Joe Walker

Ward Councillor Peter Geary (part meeting)

Mr N Bacon - resident

Asta Kazlauskaite - Chair of Milton Keynes Lithuanian Community  
 Raimondas Verkis – Milton Keynes Lithuanian Community

Mrs Karen Goss – Clerk and RFO

**To accept apologies for absence** – Apologies were received from Councillor White and Ward Councillors Keith McLean and Debbie Whitworth.

The Chair welcomed everyone to the meeting, in particular, Asta and her colleague, Raimond.

**Election of Chair** – It was proposed by Cllr Laval and seconded by Cllr Walker that Cllr Duncan be appointed Chair. Cllr Duncan accepted the proposal and took the Chair.

**Election of Vice Chair** – It was proposed by Cllr Laval and seconded by Cllr Palmer that Cllr White be appointed, Cllr White having put his name forward prior to the meeting.

**Signing of Acceptance of Office** – The Chair duly signed the Acceptance of Office.

- 1.2 **Midsummer festival** – A presentation was made by Asta Kazlauskaite, the Chair of MK Lithuanian Community, who stated that this was the fourth year in a row that the midsummer festival would take place but a licence was required for 2024 as the event was going to be bigger with the hope that 2000 people would attend. The event would start at 11.30am and finish at 10.30pm. The parish council had raised concerns regarding noise and parking issues. AK responded that the same pa system as last year would be used (no complaints in 2023), parking (300 cars expected) had been agreed with the park manager and there would be security staff and volunteers. It was noted that a couple of groups were attending by bus. Cllr Walker asked at what point would numbers be known. Noted that 280 tickets had already been sold. Cllr Laval asked if there was a back up plan in case it rained. Response received that people would not come if it rained. A discussion took place regarding a contact should there be any issues. Noted that posters would be put up with contact details. Also agreed to liaise with administrator of Emberton Echo. **Action: CJ/KG.** The clerk commented that at previous large events, traffic had queued along Olney Road and the A509 to get into Emberton Park. Agreed that signage would be looked at by the organisers.

**Update of Register of Members' Interests** – The Register of Members' Interests was updated by Councillors.

**Election of Parish Council representative to the Sports & Recreation Committee** – It was proposed by Cllr Walker and seconded by Cllr Laval that Cllr Palmer be appointed the pc representative to the Sports & Recreation Committee.

**Election of Parish Council representative to Emberton Sports & Social Club** – It was proposed by Cllr Walker and seconded by Cllr Laval that Cllr Flowers be appointed the pc representative to Emberton Sports & Social Club.

**Election of Parish Council representative to the Wind Farm Community Benefit Fund Committee** – It was proposed by Cllr Walker and seconded by Cllr Laval that Cllr White be appointed the pc representative to the Wind Farm Community Benefit Fund Committee.

**Election of Parish Council representatives to the Neighbourhood Plan Steering Group Committee** – It was proposed by Cllr Walker and seconded by Cllr Laval that Cllrs Duncan and Jamieson be appointed the pc representatives to the Neighbourhood Plan Steering Group Committee.

**Election of Parish Council representatives to the Emberton Park Liaison User's Group -**  
– It was proposed by Cllr Walker and seconded by Cllr Jamieson that Cllrs White and Laval be appointed the pc representatives to the Emberton Park Liaison User's Group.

**Election of Parish Council representatives to attend Milton Keynes Council Meetings – Parishes Forum (Chair and Vice Chair)** – Councillors Duncan and White to attend these meetings.

**Nominate Parish Council representative to attend North East Rural Community Forum** – Cllr Flowers agreed to attend these meetings.

**Declarations of interest in items on the agenda** – Cllr Duncan declared an interest in item 2.1.17.

1. To confirm the **MINUTES OF THE MEETING** held on the 8<sup>th</sup> April 2024. The Minutes of the meeting held on the 8<sup>th</sup> April 2024 were agreed and duly signed by the Chair.
- 1.2 **Public questions** – Mr Bacon commented that he had seen the conservation area review document on line and stated that he thought the idea of the new boundary would be to not cut gardens in half, leaving part in and part out of the conservation area. Cllr Duncan responded that it looked like MKCC had made their decision on line. It was noted that the parish council needed to check the final documents with the comments that had been submitted. The clerk to circulate for the next meeting. **Action: KG**

**Alison Fraser Walk** – Noted that there appeared to be a gate on to the small parcel of land at the playing field entrance to Alison Fraser Walk which may be used to access the path by either removing or treading down the chain link fencing. Mr Bacon stated that he had been advised by one of the playing field ground staff that the fence belonged to the parish council. **Action: CJ/NB** to look at this.
- 1.3 **Risk** – Cllr Duncan reported that the Zimbra mailbox for councillors was full and that more capacity was required for the Chair's email. The clerk to look at this. **Action: KG.**

**Risk assessment progress** – Nothing to report.

## **2. TO RECEIVE REPORTS AND AGREE ANY DECISIONS/ACTION**

- 2.1 **Ward Councillors' Report** – Ward Cllr Geary commented that he would provide an update at the next meeting.
- 2.2 **PLUG (11/4/24)** – Cllr Laval reported that she had given apologies for the meeting and no Minutes had been received.
- 2.3 **North East Rural Community Forum (24/4/24)** – Cllr Laval reported that Tilly Skippen was the new PCSO for Emberton and the number of officers in the area had increased. Cold Brayfield was looking to get a speed reduction from 50mph to 40mph. It was noted that Cold Brayfield had used truvello strips and this had naturally slowed the speed of vehicles.
- 2.5 **Dates for Diaries** – These were noted.
- 2.6 **Clerk's Report**
- 2.1.17 **Bridleway claim at Petsoe End** – Nothing to report.
- 2.1.55 **Fly tipping between Newport Road and Prospect Place** – Nothing to report.
- 2.1.82 **Residents parking – Hulton Drive** – Nothing to report.
- 2.1.83 **Manhole cover outside Stonepits House** – Nothing to report.
- 2.1.84 **Tractor warning sign** – The sign has now been replaced and it was agreed that this item could be removed from the agenda.
- 2.1.86 **Home Farm Court (lighting)** - The clerk sought advice from MKCC's conservation officer regarding outside lighting towards the pump field and church emanating from Home Farm Court. Awaiting response.
- 2.1.87 **Litter on A509** – The clerk reported the litter on the A509 to MKCC on 12<sup>th</sup> March. Reference MKCC594730927.
- 2.1.117 **Surface water drain outside Acorn Early Years** – Nothing to report.
- 3.6.15 **Rat running and restricted access** – Nothing to report.
- 3.6.30 **Allotments** – The clerk to circulate the recently received documents from Rushford and McCarville. **Grass cutting** – MKCC had confirmed that the grass bank was now classed as meadow and would be cut twice per year. Cllr Jamieson responded that this meant grass seed and weeds from the bank were spreading over the allotment. The clerk to take this back to MKCC. **Action: KG**
- 3.6.48 **Alison Fraser Walk** – Reported on previously.
- 3.6.50 **Dog fouling** – It was noted that the dog waste bin had been checked this evening and did not smell. In response to the email received the clerk to respond that permission was given by

highways at the time of siting the bin and again, councillors have walked past the bin and cannot see a problem but this will be monitored.

3.6.63 **Newton Road/Petsoe End – frequent collision issues** – Nothing to report.

3.6.68 **Well at Petsoe End** – Nothing to report.

3.107 **Tree planting** – Cherry tree in High Street. Cllr Jamieson spoke to Acorn Nurseries to ask if the tree was under warranty and it was not. Noted that it was the wrong time of year for planting. Acorn Nurseries to be contacted in October. **Action: CJ**

3.6.114 **Steps in High Street (no 5)** – Nothing to report.

### 3. SPECIFIC AGENDA ITEMS

3.1 **Emberton Park – Premises Licence application** – Reported on previously and noted that the parish council's concerns had been addressed by the organisers.

3.74 **Emberton Neighbourhood Plan** – Nothing to report but noted that the new policies contained in the neighbourhood plan should be to hand when considering planning applications as consultee.

3.85 **Emberton School (School House Fund)** – Confidential item.

3.97 **Sports & Recreation Committee** – Noted that the event next year to be held on the playing field to commemorate the anniversary of the Battle of Olney Bridge had been cancelled.

3.99 **Conservation area – review of 1997 Conservation Area Statement by MKC** – Reported on previously and noted that the decision to approve the document had gone ahead with no right to comment. The clerk to circulate the revised statement before the next meeting. **Action: KG**

3.103 **Demand Responsive Transport (21 bus service) and double yellow lines** – Noted that a no 21 bus service had recently missed out Emberton again.

3.113 **Climate Change** – Nothing to report.

3.116 **Access to playing field from residential properties and general access** – Cllr Duncan shared a draft letter to residents. The clerk to circulate to councillors to discuss in more detail at the next meeting. **Action: KG**

3.118 **New City Plan** – Noted that there were no current consultations.

3.121 **Consideration of proposals to extend the restrictions on street trading by mobile vendors throughout Milton Keynes** – The consultation has concluded and the results will be taken to the next available regulatory committee, which is in June. (There have been no objections to this part of the proposal during the consultation.) At the June committee, if councillors approve the designations to go ahead, this will then need to be advertised as a public notice for 2 consecutive weeks, giving 28 days' notice of the designation coming into effect. The best timescale to change these streets to consent streets in Emberton is likely to be by the end of August.

#### 4. PLANNING APPLICATIONS AND ENFORCEMENT ISSUES

4.2 **Wind Farm Community Benefit Fund** – nothing to report.

##### previous applications status

- 4.376 **24/00537/HOU** – Demolition of existing detached pool house and erection of a single storey rear extension with solar panels to the roof. Single storey front and side extensions to include alterations to the roof, garage conversion, new doors and windows and additional roof lights, new external render/cladding. Erection of a detached double garage with store above, and new boundary wall at Springside Pasture, Petsoe End - **permitted**
- 4.377 **24/00580/TCA** – The reduction in height (around 4 to 5 metres) of the silver Birch tree approximately 10m to 12m in height at 29 Olney Road – **no objections**

#### 5. ACCOUNTS

- 5.1 **To receive the RFO's Report for the 13<sup>th</sup> May 2024** and approve payments. It was proposed by Cllr Walker and seconded by Cllr Palmer that the payments be approved. Cllr Palmer to approve the payments. **Action: GP.** The clerk suggested that a separate account be opened for the Sports & Recreation Committee. It was proposed by Cllr Flowers and seconded by Cllr Laval that the clerk action this. **Action: KG**
- 5.2 **Community Infrastructure Fund** – The clerk reported that the application to the CIF for a SID had been approved.
- 5.3 **Raising funds – sponsorship and open gardens** – Cllr Laval reported that the Bell & Bear had agreed to sponsor the hanging baskets in the sum of £250.00. It was noted that there had not been the take up on the open gardens and therefore agreed not to pursue the matter.

#### 6. CORRESPONDENCE

- 6.1 **10 Hulton Drive** – An email had been received from a resident following a letter from MKCC addressed to his mother regarding the use of land adjoining 10 Hulton Drive. It was noted that the parish council could have approached the owner of 10 Hulton Drive direct but as the land was owned by MKCC, the parish council was not the correct party to enter into discussion regarding the land – this was a matter for MKCC and their response would more than likely have been the same. . Agreed to write to the resident stating this and offer to request an extension to MKCC's notice regarding the adjoining land on their behalf **Action: KG**
- 6.2 **Local Government Boundary Commission for England's Electoral Review of the council size (number of elected councillors) and the number of wards In Milton Keynes** – Agreed to look at this consultation at the next meeting.

#### 7. PARISH RELATED MATTERS

- 7.1 **Village publicity** – **Action: KG.**

7.2 **Cllrs' concerns**

**Cllr Duncan** – The police were investigating as potential wildlife crime the disposal of the bodies of four shot foxes in a ditch by the lane approaching Petsoe End.

**Cllr Jamieson** – referred to an event for 60's and 70's music in Emberton Park on the 16<sup>th</sup> June and queried whether the parish council should have been made aware of this. Cllr Laval to speak to the park manager regarding this. **Action: AL**

8. **DATE OF NEXT MEETING** – The date of the next meeting was confirmed as Monday 3<sup>rd</sup> June 2024 at 7pm to be held at the Pavilion.

The meeting closed at 9.12pm.