

## Emberton Parish Council

### Minutes of Meeting – 24<sup>th</sup> July 2017

**Present:**

Councillor Steve Gibson – Chairman  
 Councillor Vicki McLean – Vice Chairman  
 Councillor Paul Flowers  
 Councillor Mike Horton  
 Councillor Harry White

Ward Councillor Peter Geary  
 Ward Councillor David Hosking  
 Ward Councillor Keith McLean

Mrs Karen Goss – Clerk and RFO

**Apologies for Absence** - Apologies for Absence were received from Councillor Hall and Councillor Cheney. It was agreed that, due to personal circumstances, Councillor Cheney would be permitted to take a leave of absence until the New Year.

**Declarations of Interest in items on the Agenda** – There were no Declarations of Interest in items on the Agenda.

**1. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous Meeting held on the 5<sup>th</sup> June 2017 were agreed and initialled by the Chairman.

**MINUTES OF THE EXTRAORDINARY MEETING**

The Minutes of the Extraordinary Meeting held on the 26<sup>th</sup> June 2017 were agreed and initialled by the Chairman.

**2. MATTERS ARISING FROM THE LAST MEETING**

**254 - Dates for Commitment** – The dates for meetings were noted.

**254 – Clerk’s Report** – The Clerk’s report was previously circulated.

**214 – EPFC/ESSC** – Meeting held 13/6/17 – The clerk reported that the new intruder alarm had been installed with fobs being used instead of codes to set the system. The clerk commented that a tree had fallen down into a neighbouring property but there had not been any reported damage. The solar panels project was going ahead and it was noted that permission from MKC had now been granted.

**127 – Parishes Forum** – Meeting held 15/6/17 – This meeting was attended by Councillor Gibson and Councillor V McLean. Councillor Gibson reported that a discussion took place regarding devolved services and the tendering process which was more complicated than first thought. Councillor Geary commented that if the parish council were going to look at landscape, it would have until 2020.

**215 – Olney Ward Forum** – Meeting held 28/6/17 – The clerk reported that Plan:MK and Neighbourhood Planning would be back on the agenda for the next meeting.

**KG**

The meeting was attended by Inspector Lee Brace, Sergeant Lucy Boddington and PC Andy Hipkin. Inspector Brace explained that TVP had a new operating model and was now split into three areas; 1) Emergency response (deal with 999 calls), 2) Investigate hub and 3) Neighbourhood team (North and South). There has been some reduction in neighbourhood police officers but they are now ring fenced and can also draw on resources from the investigative hub in a bidding format. TVP has been tasked with delivering four areas of policing a) visibility, b) engagement, c) problem solving and d) community resilience.

Item 5 – Devolution of Services – Loss of two rapid response crews and graffiti crews with an overall reduction to the street cleansing budget for 2017/2018. Emergency response team (glass, graffiti) 1 – 4 hours, fly tipping within 5 working days. The A509 is now cleaned monthly in line with the grid roads. £50,000 weed spraying budget has been retained this year but will be removed next year. Landscape – 5% budget reduction over the past 2 years. The Serco contract expires in March 2020 and there will be consultation with all the parishes to see who is interested in undertaking devolved services. Trees will be maintained centrally by MKC because of insurance. Newport Pagnell and Bradwell tips will not now be closing.

**255 – NAG** – Meeting held 29/6/17 – The clerk reported that a discussion had taken place regarding Speed Watch and it will be on trial in Moulsoe. Specific details about how Speed Watch would be run were not yet known. A set of equipment has been purchased by MKC. The clerk reported that a resident had now undertaken the SID training. A crime prevention awareness session will be run on Friday 11<sup>th</sup> August at the coffee morning at the pavilion.

## **2.1 Councillor’s Concerns from previous Minutes**

- 2.1.17 **Footpath, Petsoe End** – Awaiting update from MKC.
- 2.1.24 **Weeds** - The clerk reported the weeds in High Street (opposite Bell & Bear), West Lane and Hulton Drive through the MKC website on the 8<sup>th</sup> June. Briefing note from MKC circulated.
- 2.1.52 **No waiting signs, Olney Road** – This was reported on at the last meeting under item 3.6.15 when SID data was discussed. The clerk submitted an article regarding speeding to the Well & Towers and made enquiries with MKC regarding investigating the removal of the yellow lines in Olney Road. Awaiting a response from MKC.
- 2.1.63 **Village name signs** – The clerk provided MKC with design and colours for the sign on the 29<sup>th</sup> June. Waiting for sign design from Phil Jeffs, MKC.
- 2.1.82 **Residents’ parking, Hulton Drive and Olney Road** - Reported on at the last meeting under item 3.6.15, referring to parking in Hulton Drive. Article submitted in Well & Towers and issue raised with MKC on the 4<sup>th</sup> July. Awaiting response from MKC.

- 2.1.101 **Bus stop, triangle at Petsoe End** – Awaiting confirmation from MKC that funding will be made available for the signs.

### **Update from Ward Councillors**

**Waste Strategy** – Councillor Geary commented that the Waste Strategy had been agreed and the green bins proposal had been removed but the restriction on pink sacks remained although they may move to clear sacks. There are no proposals at the current time to close the tip at Newport Pagnell.

**Emberton House Farm** – Councillor Geary reported that the planning application at Emberton House Farm was approved.

**Minerals Local Plan** - Councillor Geary reported that the Minerals Local Plan had been agreed by the Council at the June meeting. There are two sites in Lathbury and one at Lavendon Mill. Planning applications would still have to go through the process and the parish council will have the chance to comment with the important issue being traffic on the A509 for the site at Lavendon. There is an application for the one of the sites at Lathbury.

## **3. SPECIFIC AGENDA ITEMS**

- 3.1 **Emberton Park** – An email from a resident who had received a response that Emberton Park was privately owned to her complaint to MKC regarding litter was read out to Councillors. Councillor K McLean commented that he would be taking the comment back to Nick Hannon. Concerns were raised regarding the litter and state of the toilets following Vaisakhi and Eid and the fact that the only signs were in English. The clerk to address this issue with Jeremy Beake. Councillor Horton raised the issue of getting in touch with Natural England and the process of undertaking a survey. The clerk to look into this. Councillor Geary commented that the issues in Emberton Park could be addressed in a Members Motion to Cabinet and requested that the clerk sent photos to the Ward Councillors to show the litter issue in the park. **KG**  
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- 3.2 **Parish Partnership Fund** – Nothing to report.
- 3.6 **Parish related**
- 3.6.15 **Rat running and restricted access** – See items 2.1.52 and 2.1.82.
- 3.6.48 **Alison Fraser Walk** – Awaiting estimate from Hough Landscapes for the repair to the gate.
- 3.6.98 **Drainage investigation at Petsoe End** – The clerk commented that MKC had stated that this was a low priority issue. Councillor Geary stated that if it was a low priority issues, it would be dependant upon a capital programme and may not come forward for 10 years. It was therefore agreed that this item could be removed from the agenda.
- 3.6.103 **Play equipment inspections** – The clerk requested a copy of the play equipment

inspection report from MKC which has been circulated. With regard to play equipment, it is only the junior (flat swings) that are owned by the parish council. The inspection included 6 benches which are owned or donated by/to EPFC as are all the bins. It was agreed that no further action was required and this item could be removed from the agenda

- 3.7 Minerals Local Plan** – Reported on previously under Ward Councillors’ update.
- 3.23 Field 13** – Nothing to report. Councillor K McLean suggested writing to MKC asking if they could be more specific as to when they were able to offer the parish council the lease for Field 13.
- 3.39 Ravenstone Neighbourhood Plan** – There were no comments regarding the designation area.
- 3.62 Plan:MK** – Nothing to report.
- 3.74 Emberton Neighbourhood Plan** – The clerk reported that the meeting had been attended by Anita Thatcher from Sherington Parish Council who provided some very useful information regarding neighbourhood planning. The Steering Group agreed that the next step would be to present a questionnaire to residents.
- 3.79 Recycle and Reward Grant (Green Bin Campaign)** - The clerk had previously circulated information regarding a new recycle and reward grant. It was agreed to participate in the scheme with further information awaited.
- 3.83 Solving the problem of litter in Milton Keynes – email from Richard Rook** – Councillor Hosking reported that Richard Rook, the Chair of Ravenstone Parish Council had sadly passed away and the Ward Councillors were now looking to follow this up. Councillor Hosking suggested taking the item off the agenda and the parish council would be notified of something in the future.
- 3.84 Emberton Landscape Maintenance Contract with MKC** – Councillor V McLean commented that the parish council needed to look at weed spraying for next year. The clerk reminded Councillors that £500 had been put in the 2017/2018 budget for this purpose. Councillor Geary commented that in order to obtain estimates, metre lineage was required. The clerk to look into this.
- 3.85 Proposed Federation of Emberton School, Newton Blossomville C of E School, North Crawley C of E School, Sherington C of E School, Stoke Goldington C of E First School and St Andrew’s C of E School** - Councillor Flowers reported that there had been a working party from all the schools for some time and the plan now was that representations from each school would form a Governing Board.
- 3.86 Reform of data protection legislation and introduction of the General Data Protection Regulation** – No further action at the present time. It was agreed that this item could be removed from the agenda.
- 3.87 Informal consultation for diversion of Chicheley Footpaths 5, 6, 7, 8, Emberton Footpath 15 and Sherington Footpath 13** – There were no objections

KG

to the proposal.

#### 4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES

**4.2 Wind Farm Community Benefit Fund** – Councillor Horton reported that there was a meeting last Thursday and the fund should be back in the balance in October. There were no forthcoming applications.

**4.109 Solar Farm & Community Benefit Fund** – Nothing to report.

**4.178 16/02988/FUL** – Demolition of timber stable block and erection of two dwellings to enable repair/restoration of listed buildings including works to house, outbuilding and boundary walls at Emberton House Farm, Newport Road for Mr & Mrs Mercer – **deferred**

**4.179 16/02999/LBC** – Repairs/restoration of listed buildings including works to house, outbuilding and boundary walls at Emberton House Farm, Newport Road for Mr & Mrs Mercer – **deferred**

**4.190 17/01125/FUL** – Single storey rear extension at 4 Home Farm Court for Mrs L Heath – **no objection**

**4.191 17/00908/TCA** – Notification of intention to remove 1 x Crab Apple (T1), crown reduce 1 x Silver Birch by 4m (T2), remove 1 x Laburnum (T3), remove 1 x Apple (T4) and remove 1 x Elderberry (T5) at 1A Church Lane for Mrs K Whiting – **no objection**

**4.192 17/01213/FUL** – Installation of new packaged sewage treatment plant and drainage field at The Chestnuts, Newton Road for Mrs J Chapman - **permitted**

**4.193 17/01289/PNSOL** – Prior notification for the proposed installation of photovoltaic panels to the roof at Pavilion at Emberton Playing Fields, Hulton Drive for Mrs E Gibson – **approved**

**4.194 17/01305/TCA** – Notification of intention to fell 1 x Apple tree at 22 Olney Road for Mrs C Olsen – **no objection**

**4.195 17/01594/FUL** – Installation of shade sail canopy onto school playing field at Emberton School, Olney Road - **pending**

**5. ACCOUNTS** – to agree payments and items, as listed below

**5.1 RFO's Report** – The RFO's Report for the 24<sup>th</sup> July 2017 was accepted.

**5.2 Bank Account – internet banking, Metro Account** – The clerk reported that the banking arrangements with Cooperative Bank were acceptable and did not feel that it was necessary to move bank providers. However, the clerk reported that in order for internet banking to work, the clerk would have to become a signatory and that an Internet Banking Policy would have to be adopted and the necessary Cooperative Bank forms completed. The clerk to look into this for the next meeting.

**5.3 Schedule of Payments – to approve the Schedule of Payments.**

A H Contracts – emptying dog waste bins	£77.47
Anglian Water – supply at allotments	£11.97
Antrams Payroll Services – quarterly payroll	£39.00
Emberton United Charity – hire of Institute	£72.25
Mrs K Goss – clerk’s June salary	£569.92
Mrs K Goss – clerk’s computer/telephone/expenses for June	£125.38

Payments proposed by Councillors Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

**6. CORRESPONDENCE – All correspondence previously circulated via email.]****7. PARISH RELATED MATTERS****7.1 Village publicity – Rubbish in park, school****7.2 Councillors’ Concerns**

There were no Councillors’ concerns.

**8. DATE OF NEXT MEETING**

The date of the next meeting is confirmed as Monday 4<sup>th</sup> September 2017 at 7.30pm in the Meeting Room of the Institute.

The Meeting closed at 8.40pm

**All**