

**MINUTES OF THE SOLAR FARM COMMUNITY BENEFIT FUND
COMMITTEE
(A SUB COMMITTEE OF EMBERTON PARISH COUNCIL)
held virtually
on Thursday 29th October 2020 at 7pm
for the purpose of transacting the following business**

Present: Councillor Harry White (Chairman)
Councillor Paul Flowers
Councillor Richard Logsdail

Karen Goss (Clerk and RFO)

1. **Appointment of Chairman** – It was proposed by Councillor Flowers and seconded by Councillor Logsdail that Councillor White be appointed Chairman.
2. **Apologies for Absence** - There were no apologies for absence.
3. **Declaration of Interest** – There were no Declarations of Interest.
4. **Minutes of the Meeting held on Monday 4th February 2020.**
The Minutes of the Meeting held on Monday 4th February 2020 were agreed and would be signed at the next face to face meeting. The clerk to look into electronic signatures for the signing of Minutes. **Action: KG**
5. **To discuss and approve any amendments to the criteria for grant applications** – A discussion took place regarding accessibility to the grant, the lack of applications that had been received and the requirement to change the criteria for the grant. Councillor Logsdail commented that having completed an application for the Bell & Bear, it was not onerous but he did not think people were aware of it. It was proposed by Councillor Logsdail and seconded by Councillor Flowers to amalgamate the two application forms into one and that (a) the grant be increased from £1000 to £1500 without match funding (b) a grant between £1500 and £3000 may be required to be match funded (c) all grants would be considered on individual merit. It was agreed to advertise the fund in the Well & Towers providing more details with examples. **Action: KG**
6. **To Discuss Grant Applications Received** – One grant application had been received from All Saints Church Emberton in the sum of £1,561.81 for padded tapestry cushions to replace the pew runners. It was proposed by Councillor White and seconded by Councillor Flowers to approve the grant in full.

7. **RFO's Report** – It was proposed by Councillor White and seconded by Councillor Flowers that the clerk's report be accepted.
8. **Date of Next Meeting**
The date of the next meeting is to be confirmed.

The Meeting closed at 7.20pm

Signed

Date